CLAY COUNTY
MUNICIPAL CANDIDATE FILING & QUALIFYING DOCUMENT CHECKLIST

FILING DOCUMENTS

NOTE: No person shall accept petitions, open a campaign bank account, solicit or accept campaign contributions or make expenditures prior to filing DS-DE 9 form designating Campaign Treasurer and Campaign Depository 106.021 F.S.

__ **DS-DE 9 Appt. of Treasurer**

__ **DS-DE 9** (Appt. of Deputy Treasurer- optional)

__ **DS-DE 84 Statement of Candidate**

__ **Candidate Acknowledgement**

QUALIFYING DOCUMENTS

NOTE: Qualifying documents will not be accepted earlier than the 2 weeks prior to the qualifying period.

__ **DS-DE 302 NP Candidate Oath** (notarized)

__ **Form 1** Statement of Financial Interests (copy of electronic filing) https://disclosure.floridaethics.gov/Account/Login

__ **Qualifying Fee** (check drawn on campaign account, made payable to the municipality, signed by Treasurer or Deputy Treasurer)

~OR~

__ **Alternative Method Petition Certification** (Letter of Petition Certification)

__ **Notice of receipt of time and location of the Logic & Accuracy Test** (available at the Supervisor of Elections Office)

__ **Residency Oath** (notarized)
Green Cove Springs City Charter Sections 2.02 and 7.01
Town of Orange Park Charter Sections 2.02 and 7.01

2027 Municipal Super Tuesday
April 13, 2027

Book closing – March 15, 2027

Petitions Due – Noon, January 4, 2027

Qualifying – Noon, February 1, 2027 to Noon, February 5, 2027
*Note: Qualifying papers will be accepted beginning January 18, 2027 pursuant to Section 99.061(8) F.S.

Keystone Heights:
Seat 3
Seat 5

Orange Park:
Seat 3

	Green Cove Springs	Keystone Heights	Orange Park
Qualifying fee	N/A	$80.20	$267.80.
	5% of annual salary of a council member plus assessment fee 1% of annual salary of office ($6000.)	Filing fee $25.00 Assessment fee 1% of annual salary of office ($5,520)	99.061(2) 105.031 99.0955(2) NOP Candidates 99.092 Filing fee 3% Assessment fee 1% of annual salary of office ($6695.)
Number of petitions	N/A	TBD	55
	10% of qualified city electors within qualifying period	3% of qualified city electors on the first day of qualifying	1% of registered voters for immediately preceding Gen Elec.
Residency Requirements	Shall have resided within the corporate limits of the city for at least the one (1) year immediately prior to the date of their qualifying for office. (Section 2.02)	Must have resided in the city for one (1) year preceding the election. (Section 13)	Must have resided within the corporate limits of the Town of Orange Park for not less than twelve (12) months prior to the date of qualification. (Section 2.02)
Runoff	2nd Tues in May	2nd Tues in May	2nd Tues in May

If you have any questions about the procedures for remitting the 1% Election Assessments, please contact the Florida Elections Commission at (850) 922-4539.

APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY FOR CANDIDATES

(Section 106.021(1), F.S.)

NOTE: This form must be on file with the filing officer before opening the campaign account.

OFFICE USE ONLY

1. CHECK APPROPRIATE BOX(ES): ☐ Initial Filing of Form ☐ Refiling to Change: *(must specify change below)*

Type of Change: ☐ Treasurer/Deputy ☐ Depository ☐ Office ☐ Party

2. Name of Candidate: *(in this order: First, Middle, Last)* (Please Print or Type Name)	**3. Address:** *(include PO Box or Street, City, State, Zip Code)*

4. Telephone: ( )	**5. Candidate's Voter Registration #:** _____ (not required for qualifying purposes)	**6. Email Address:**

7. Office Sought: *(must include district, circuit, group, or seat #)*	**8. If a candidate for a nonpartisan office, check the box if applicable:** ☐ I intend to run as a Write-In Candidate.

9. If a candidate for partisan office, check the box and fill in the name of the party as applicable: I intend to run as a *(This portion is not applicable to candidates for nonpartisan office.)*

☐ Write-In Candidate. ☐ No Party Affiliation Candidate. ☐ _____ Party Candidate.

10. I have appointed the following person to act as my: ☐ Campaign Treasurer ☐ Deputy Treasurer

11. Name of Treasurer or Deputy Treasurer:	**12. Telephone:** ( )	**13. Email Address:**

14. Mailing Address:	**15. City:**	**16. State:**	**17. Zip Code:**

18. I have designated the following bank as my: ☐ Primary Depository ☐ Secondary Depository

19. Name of Bank:	**20. County:**

21. Address:	**22. City:**	**23. State:**	**24. Zip Code:**

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING FORM FOR THE APPOINTMENT OF THE CAMPAIGN TREASURER AND DESIGNATION OF THE CAMPAIGN DEPOSITORY AND THAT THE FACTS STATED IN IT ARE TRUE.

25. Date:	**26. Signature of Candidate:** X

27. Treasurer's Acceptance of Appointment *(fill in the blanks and check the appropriate box)*

I, _____, do hereby accept the appointment designated above as:
(Please Print or Type Name)

☐ Campaign Treasurer. ☐ Deputy Treasurer.

28. Date:	**29. Signature of Campaign Treasurer or Deputy Treasurer:** X

STATEMENT OF CANDIDATE

(Section 106.023, F.S.)

(Please print or type)

OFFICE USE ONLY

I, _____,

candidate for the office of _____;

have been provided access to read and understand the requirements of Chapter 106, Florida Statutes.

I swear or affirm that I meet, or will meet at the time of election for the office sought or at the time of assuming the office, as applicable, all statutory and constitutional qualifications for the office sought.

_____

Signature of Candidate **Date**

STATE OF FLORIDA

COUNTY OF _____

_____

Signature of Officer Administering Oath

Affix Seal Below or, if judge, provide name, title, and court (s. 92.50, F.S.)

Sworn to (or affirmed) and subscribed before me by means of

online notarization ☐ *OR* physical presence ☐

this _____ day of _____, 20____.

Personally Known ☐ *OR* Produced Identification ☐ Type of Identification Produced: _____

Each candidate must file a statement with the qualifying officer within 10 days after the Appointment of Campaign Treasurer and Designation of Campaign Depository is filed. Willful failure to file this form is a first degree misdemeanor and a civil violation of the Campaign Financing Act which may result in a fine of up to $1,000, (ss. 106.19(1)(c), 106.265(1), Florida Statutes).

Chris H. Chambless
Supervisor of Elections
Clay County, Florida

Candidate Acknowledgement

Pursuant to Resolution No. 08/09-76, as described below, I, _____, candidate for the office of _____; have been advised of, and understand the written acknowledgement requirement regarding Electronic Filing. Furthermore, by initialing each subsection herewith mentioned in Section 4, I express my understanding of all resolution requirements as in accordance to Chapter 106, Florida Statutes.

X_____ _____

Signature of Candidate Date

RESOLUTION NO. 08/09-76

COMMISSIONERS OF CLAY COUNTY, FLORIDA, IMPLEMENTING THE PROVISIONS OF SECTION 106.07(2)(a)2., FLORIDA STATUTES, PERTAINING TO ELECTRONIC FILING REQUIREMENTS FOR THE CAMPAIGN FINANCE REPORTS OF LOCAL CANDIDATES AND POLITICAL COMMITTEE; PROVIDING DEFINITIONS; REQUIRING ELECTRONIC FILING OF CAMPAIGN FINANCE REPORTS OF LOCAL CANDIDATES AND POLITICAL COMMITTEES; PROVIDING FOR THE ESTABLISHMENT OF AN ELECTRONIC FILING SYSTEM AND PRESCRIBING THE MINIMUM REQUIREMENTS THEREOF; REQUIRING A WRITTEN ACKNOWLEDGEMENT REGARDING CERTAIN MATTERS PERTAINING TO THE ELECTRONIC FILING SYSTEM; PROVIDING FOR THE ESTABLISHMENT OF AN ALTERNATIVE PROCEDURE FOR FILING OF CAMPAIGN FINANCE REPORTS OF LOCAL CANDIDATES AND POLITICAL COMMITTEES; AND PROVIDING AN EFFECTIVE DATE.

Section 4. Acknowledgement. The Supervisor must require each person given a secure sign-on to the electronic filing system to sign a written statement on a form prepared by the Supervisor acknowledging the following:

_____ (a) Campaign finance reports must be completed and filed through the electronic filing system not later than midnight of the day required by law therefore.

_____ (b) Campaign finance reports not filed by midnight of the required day are deemed late-filed and are subject to the penalties prescribed under Section 106.07(8), Florida Statutes.

_____ (c) Campaign finance reports filed through the electronic filing system are considered to be certified as to correctness within the meaning of Section 106.07(5), Florida Statutes, by the candidate and the candidate's treasurer, in the case of a candidate, or the political committee's chair and treasurer, in the case of a political committee, and such persons are subject to the provisions of Section 106.07(5), Florida Statutes.

_____ (d) The person signing the statement is responsible for protecting the sign-on credentials from disclosure, and for all filings using such credentials, unless the person has notified the Supervisor that such credentials have been compromised.

P.O. Box 337 • 500 N. Orange Ave. • Green Cove Springs, FL 32043
(904) 269-6350 • Fax (904) 284-0935

Chris H. Chambless
Supervisor of Elections
Clay County, Florida

Upon filing a **DS-DE 9, State of Florida Appointment of Campaign Treasurer and Designation of Campaign Depository** with the Supervisor of Elections Office, you will be e-mailed a **Candidate ID, Password and two Electronic Filing Numbers (Pins)** along with detailed instructions for the electronic filing process.

The reporting process is summarized below:

1. Go to **www.ClayElections.gov**
2. Select Candidates and Committees
3. Select Electronic Reporting Login
4. Enter assigned **"Candidate ID"** and **"Password"** and select Login
5. Once the report is properly completed, the Candidate and Treasurer will each enter his/her pin number and submit the report electronically (both pins must be entered). The report must be submitted by midnight of the reporting period due date. Once submitted, the report will be considered filed and will be posted on-line upon review.

The Electronic Reporting Login allows you to enter a **Candidate Biography and Photograph** to provide voters with information about yourself.

- Select the button at the top of the screen labeled "Edit Candidate Bio Information/Upload Photo"

To file financial reports you will need a computer equipped with:

- An internet connection
- A web browser configured to accept cookies and with pop-up blockers disabled.
- Adobe Acrobat Reader (free to download from www.Adobe.com)

If a system meeting these requirements is unavailable to you, the Supervisor of Elections office has designated a system, which is available during the regular business hours (8:30 a.m. to 4:30 p.m. Monday – Friday) for this purpose.

Candidate / Committee filing support will be available during regular business hours by contacting Kemie Mahan at (904) 269-6350 or via e-mail at **Candidates@ClayElections.gov.**

P.O. Box 337 • 500 N. Orange Ave. • Green Cove Springs, FL 32043
(904) 269-6350 • Fax (904) 284-0935

Calendar of Reporting Dates
Municipal Super Tuesday
April 13, 2027

Cover Period	Report Code	Due Date
10/1/2026 - 12/31/2026	Q4	1/11/2027
1/1/2027 - 2/5/2027	G1	2/12/2027
2/6/2027 - 2/19/2027	G2	2/26/2027
2/20/2027 - 3/5/2027	G3	3/12/2027
3/6/2027 - 3/12/2027	G4	3/19/2027
3/13/2027 - 3/19/2027	G5	3/26/2027
3/20/2027 - 3/26/2027	G6	4/2/2027
3/27/2027 - 4/8/2027	G7	4/9/2027
General Election	TR	7/12/2027

Book Closing - March 15, 2027

Petitions Due - Noon, January 04, 2027

Qualifying - Noon, Monday February 01, 2027 to Noon, Friday February 05, 2027

*Note: Qualifying papers will be accepted beginning January 18, 2027
pursuant to Section 99.061(8) F.S.

CANDIDATE OATH
NONPARTISAN OFFICE

(Do not use this form if a Judicial or School Board Candidate)
Check box ***only*** if you are seeking to qualify as a write-in candidate:

☐ Write-in Candidate

OFFICE USE ONLY

Name to appear on ballot *OR*
for voters to write in (if Write-in Candidate): _____

☐ Check box if there are two last names without hyphen. (Name cannot be changed after qualifying.)

☐ Check box if name includes nickname. (To use nickname, you must complete the Affidavit of Nickname on page 2 of this form.)

I swear or affirm that I am a candidate for the nonpartisan office of _____, *(Office)*

_____ *(District #)*, _____ *(Circuit #)*, _____ *(Group or Seat #)*; I am a qualified elector of _____ **County**, Florida;

I am a qualified elector under the Constitution and the Laws of Florida to hold the office to which I desire to be nominated or elected; I have qualified for no other public office in the state, the term of which office or any part thereof runs concurrent with the office I seek; and I have resigned from any office from which I am required to resign pursuant to Section 99.012, Florida Statutes; and I will support the Constitution of the United States and the Constitution of the State of Florida.

I swear or affirm, in addition to being a citizen of the United States, that: *(Check applicable box.)*

☐ **I am not** a citizen of another country. ☐ **I am** a citizen of another country, specifically _____.

Statement of Legal Name Change: I have not legally changed my name through a petition pursuant to s. 68.07, F.S., during the 365-day period preceding the beginning of qualifying. (This does not apply to any change of name in proceedings for dissolution of marriage or adoption of children or based on a change of name conducted with a marriage certificate.)

Statement of Outstanding Fines, Fees, or Penalties: *(Check applicable box. If you do owe more than $250, you must also specify the amount owed and each entity that levied the same on page 2 of this form.)*

☐ **I do not** / ☐ **I do** owe outstanding fines, fees, or penalties that cumulatively exceed $250, for any violations of s. 8, Art. II of the State Constitution, the Code of Ethics for Public Officers and Employees under part III of chapter 112, any local ethics ordinance governing standards of conduct and disclosure requirements, or chapter 106. (s. 99.021(1)(d), F.S.)

( )

Signature of Candidate | Telephone Number | Email Address

Address of Legal Residence | City | State | ZIP Code

STATE OF FLORIDA
COUNTY OF _____

Sworn to (or affirmed) and subscribed before me by means of

☐ physical presence *OR* ☐ online notarization

this _____ day of _____, 20____.

☐ Personally Known *OR*

☐ Produced Identification: _____
(Type of ID Produced)

Signature of Officer Administering Oath
Affix Seal Below or, if judge, provide name, title, and court (s. 92.50, F.S.)

Detailed Statement of Outstanding Fines, Fees, or Penalties

(Only required if you owe more than $250)

Amount	*Entity*

Affidavit of Nickname

(Only required if using nickname for the ballot)

My legal name is _____. I am over the age of eighteen (18) and the contents of this affidavit are true and correct.

My nickname is _____. I am generally known by this nickname or have used it as part of my legal name. I have not created the nickname to mislead voters. My nickname does not imply I am some other person, constitute a political slogan or otherwise associate me with a cause or issue, or that is obscene or profane.

Signature of Candidate: _____

STATE OF FLORIDA
COUNTY OF _____

Sworn to (or affirmed) and subscribed before me by means of

☐ physical presence *OR* ☐ online notarization

this _____ day of _____, 20____.

☐ Personally Known *OR*

☐ Produced Identification: _____
(Type of ID Produced)

_____
Signature of Officer Administering Oath
Affix Seal Below or, if judge, provide name, title, and court (s. 92.50, F.S.)

Phonetic Spelling of Name

(Not required for qualifying)

Print the name phonetically on the line below as you wish your name to be pronounced on the audio ballot that may be used by persons with disabilities (see attached Guide for Phonetic Spelling).

_____

Guide for Printing Phonetic Spelling of Candidate's Name for Audio Ballot

(Do not submit this page to the filing officer)

1. Use the tables below for Phonetic Spelling of Candidate's Name on page 2 of Form.
2. Use upper case for "stressed" syllables. Use lowercase for "unstressed" syllables.
3. Use dashes (-) to separate syllables.
4. Add any notes such as rhyming examples, silent letters, etc.

Vowels			
Stressed Vowel Sounds		**Unstressed Vowel Sounds**	
EE	(FEET) f*ee*t	uh	(SO-fuh) sofa (FING-guhr) finger
I	(FIT) f*i*t		
E	(BED) b*e*d		
A	(KAT) c*a*t (KAD) c*a*d		
AH	(FAH-thur) f*a*ther (PAHR) p*a*r		
AH	(HAHT) h*o*t (TAH-dee) t*o*ddy		
UH	(FUHJ) f*u*dge (FLUHD) fl*oo*d		
UH	(CHUHRCH) ch*u*rch		
AW	(FAWN) f*aw*n	**Certain Vowel Sounds with R**	
U	(FUL) f*u*ll	AHR	(PAHR) p*ar*
OO	(FOOD) f*oo*d	ER	(PER) p*air*
OU	(FOUND) f*ou*nd	IR	(PIR) p*eer*
O	(FO) f*oe*	OR	(POR) p*our*
EI	(FEIT) f*i*ght	OOR	(POOR) p*oor*
AI	(FAIT) f*a*te	UHR	(PUHR) p*urr*
OI	(FOIL) f*oi*l		
YOO	(FYOOR-ee-uhs) f*ur*ious		

Consonants			
B	(BED) *b*ed	R	(RED) *r*ed
D	(DET) *d*ebt	S	(SET) *s*et
F	(FED) *f*ed	T	(TEN) *t*en
G	(GET) *g*et	V	(VET) *v*et
H	(HED) *h*ead	Y	(YET) *y*et
HW	(WHICH) *wh*ich	W	(WICH) *w*itch
J	(JUHG) *j*ug	CH	(CHUHRCH) *ch*urch
K	(KAD) *c*ad	SH	(SHEEP) *sh*eep
L	(LAIM) *l*ame	TS	(ITS) i*ts*
M	(MAT) *m*at	TH	(THEI) *th*igh
N	(NET) *n*et	TH	(THEI) *th*y
NG	(SING-uhr) si*ng*er	ZH	(A-zhuhr) a*z*ure (VI-zhuhn) vi*s*ion
P	(PET) *p*et	Z	(GOODZ) goods

Examples of Phonetically Spelled Names	
Name on Ballot	**Pronounced As**
Mishaud	mee-SHO ('d' is silent)
Jahn	HAHN (rhyme: fawn)
Beauprez	boo-PRAI (rhyme: hooray)
Maniscalco	man-uh-SKAL-ko
Tangipahoa	TAN-ji-pah-HO-uh
Monte	Mahn-TAI
Tanya	TAWN-yuh (not TAN)
Pittsfield	PITS-feeld
Hubbardston	HUH-buhz-tuhn

RESIDENCY OATH

GCS City Charter Sections 2.02 & 7.01

State of Florida
County of Clay
City of Green Cove Springs

I, _____, a candidate for the office of City Council Member Seat Number _____, certify that I am a citizen of the United States and have resided* within the corporate limits of the City of Green Cove Springs, Florida, for at least the one (1) year immediately prior to the date of qualifying for City Council; I am eighteen years of age or older; and I am a qualified elector in the City of Green Cove Springs, Clay County, Florida.

_____
(Signature)

_____
(Date)

_____
(Address)

_____

Sworn to and subscribed before me this _____ day of _____, _____, at Green Cove Springs, Clay County, Florida.

Commission Expires: _____
(Notary Public)

(Seal)

*Definition of "residency", "reside", and "resident" per Section 1.01 of the Green Cove Springs City Charter is "when referring to the place where a person has his true, fixed and permanent home and principal establishment, and to which whenever he is absent he has the intention of returning; not established for a mere special or temporary purpose, and he shall be a registered elector of the City of Green Cove Springs".

Residency Oath

Town of Orange Park Charter Sections 2.02 and 7.01

State of Florida
County of Clay
Town of Orange Park

I, _____, a candidate for the office of Town Council Member Seat Number _____, certify that I am a citizen of the United States and have resided within the corporate limits of the Town of Orange Park, Florida, for at least the one (1) year immediately prior to the date of qualifying for Town Council; I am eighteen years of age or older; and I am a qualified elector in the Town of Orange Park, Clay County, Florida.

_____
(Signature)

_____
(Printed)

_____
(Date)

_____
(Address)

Sworn to and subscribed before me this _____day of _____, 20___.

Commission Expires: _____
(Notary Public)

(Seal)

CANDIDATE PETITION

Notes: *- All information on this form becomes a public record upon receipt by the Supervisor of Elections.*
- It is a crime to knowingly sign more than one petition for a candidate. [Section 104.185, Florida Statutes]
- If all requested information on this form is not completed, the form will not be valid as a Candidate Petition form.

I, _____ the undersigned, a registered voter
(print name as it appears on your voter information card)

in said state and county, petition to have the name of _____

placed on the Primary/General Election Ballot as a: [*check/complete box, as applicable*]

☐ Nonpartisan ☐ No party affiliation ☐ _____ Party candidate for the office of

_____
(insert title of office and include district, circuit, group, seat number, if applicable)

Date of Birth (MM/DD/YY) or **Voter Registration Number**	**Address**

City	**County**	**State**	**Zip Code**

Signature of Voter	**Date Signed (MM/DD/YY)** [*to be completed by Voter*]

1S-2.045 Candidate Petition Process.

(1) Qualification by Petition.

(a) A person who seeks to qualify as a candidate for any office may have the qualifying fee and party assessment required by chapters 99 and 105, F.S., waived by satisfying the petition requirements of this rule and sections 99.095 and 105.035, F.S. Such person must still satisfy all other requirements for qualification set out in chapters 99 and 105, F.S.

(b) Persons who seek to have their names printed on the ballot as candidates for President and Vice President of the United States as no party affiliated candidates and minor political parties that are not affiliated with a national party holding a national convention to nominate candidates for President and Vice President of the United States shall comply with the petition requirements in this rule to have the candidates' names placed on the ballot.

(2) Required Number of Signatures. Except in a year of apportionment as specified in sections 99.095 and 99.09651, F.S., a candidate shall obtain the number of signatures of voters in the geographical area represented by the office sought equal to at least 1 percent of the total number of registered voters of that geographical area, as shown by the compilation by the Department of State for the immediately preceding general election. Special district candidates may qualify by obtaining at least 25 signatures of voters in the geographical area represented by the office sought. Except for special district candidates who have not collected contributions and whose only expense is the signature verification fee and federal candidates, signatures may not be obtained until the candidate has filed the appointment of campaign treasurer and designation of campaign depository pursuant to section 106.021, F.S.

(3) Format of Petition.

(a)1. Except for presidential and vice presidential candidates, the format of a candidate petition shall be in accordance with Form DS-DE 104 (effective 9/11), entitled "Candidate Petition" (http://www.flrules.org/Gateway/reference.asp?No=Ref-00623).

2. The format of a candidate petition for presidential and vice presidential candidates seeking ballot position as no party affiliated candidates shall be in accordance with DS-DE Form 18A (effective 09/11), entitled "President and Vice President Candidate Petition – No Party Affiliation" (http://www.flrules.org/Gateway/reference.asp?No=Ref-00624), and the format of the candidate petition for a minor political party that is not affiliated with a national party holding a national convention to nominate candidates for President and Vice President of the United States shall be in accordance with Form DS-DE 18B (effective 9/11), entitled "President and Vice President Candidate Petition – Minor Political Party" (http://www.flrules.org/Gateway/reference.asp?No=Ref-00625).

3. Forms DS-DE 18A, 18B and 104 are hereby incorporated by reference and are available from the Division of Elections, Room 316, R. A. Gray Building, 500 South Bronough Street, Tallahassee, Florida 32399-0250, (850)245-6240, or by download from the Division of Elections' rules webpage or forms webpage at: http://elections.myflorida.com.

(b) Forms DS-DE 18A, 18B, and 104 must be reproduced for use by candidates in their exact wording and formats without any changes in their text or formats, except the forms may be reduced or enlarged proportionally in size as a whole document. Also, candidates may use color highlights, circles, X's, arrows, or similar markings that draw attention to items on the form, as well as using cross-outs, line-throughs, or similar markings on items on the form that are not applicable to their candidacy. The forms may not be less than 3 inches by 5 inches and no larger than 8 1/2 inches by 11 inches. Each form must be submitted for verification as a separate card or individual sheet of paper. Candidates may have the forms translated into a minority language if the format of the forms and their blank entries remain the same. If a translated version is made, the forms may be made into a two-sided form with one side in English and the other side in a minority language; however, a voter shall complete only one side of the form. If both sides should be completed, the supervisor of elections to whom the form is submitted shall verify only the signature on the English side of the form.

(c) Except for the signature of the voter and date the voter signs the form, the entries on Forms DS-DE 18A, 18B and 104 may be completed prior to the voter signing and dating the form.

(d) A separate petition form is required for each candidate.

(e) The petition form may be included within a larger advertisement, provided the form is clearly defined by a solid or broken border. If included within a larger advertisement, the petition form may have information from the advertisement on the reverse of the petition form; otherwise, when used as a standalone petition form, it may only have a translation into a minority language on its reverse.

(f) The candidate's name on the petition form may be either a variation of the candidate's legal name or the name that the candidate places on the candidate oath in section 99.021, F.S.

(4) Submission of Petition.

(a) Each Form DS-DE 104 must be submitted before noon of the 28th day preceding the first day of the qualifying period for the office sought to the supervisor of elections of the county in which the signee is registered to vote.

(b) Each Form DS-DE 18A or Form DS-DE 18B must be submitted no later than July 15 of each presidential election year to the supervisor of elections of the county in which the signee is registered to vote.

(c) It is the responsibility of the candidate or minor political party, as applicable, to ensure that the signed petition form is properly filed with, or if misfiled, forwarded to the supervisor of elections of the county in which the signee is registered to vote. If the supervisor of elections determines that the signer of the petition is not a registered voter in his or her county, the supervisor of elections shall notify the candidate or minor political party, as applicable, that the petition has been misfiled. In the case of a misfiled petition, the filing date of the petition is the date such petition is filed with the proper county.

(d) A voter has no authority to revoke his or her signature on a petition after the petition is submitted to the supervisor of elections or other applicable filing officer.

(5) Verification of Signatures.

(a) Upon receipt of candidate petition forms and payment of applicable signature verification fees, the supervisor of elections shall verify the signatures on each petition form to ensure that each person signing the petition form is a registered voter in the county, district, or other geographical area represented by the office sought, unless otherwise specified in sections 99.095 and 99.09651, F.S.

(b) Except for special district candidates who have not collected contributions and whose only expense is the signature verification fee and federal candidates, the supervisor of elections shall also verify that the date the voter signed the petition form is on or after the date the candidate filed the appointment of campaign treasurer and designation of campaign depository pursuant to section 106.021, F.S., with the appropriate filing officer.

(c) If the candidate is running for an office that requires a group or district designation, the petition must indicate that designation and, if it does not, the signatures are not valid, unless otherwise specified in sections 99.095 and 99.09651, F.S.

(d) No signature on a candidate petition form shall be counted toward the number of signatures required unless it is on the candidate petition form prescribed by the Division in this rule.

(e) A signature on a candidate petition form shall not be counted toward the number of signatures required if the voter has previously signed a candidate petition form for the same candidate for the same office in the same election that had been verified as valid.

(f) In addition to the above requirements, the supervisor of elections shall not verify as valid a signature on a candidate petition form unless all of the following information is contained on the petition form:

1. The voter's name;

2. The voter's address (including city and county);

3. The voter's complete voter registration number or date of birth (to include the month, day, and year) that matches the date of birth on the voter's registration application;

4. The voter's original, ink signature; and,

5. The date the voter signed the petition (to include the month, day, and year) as recorded by the voter.

(g) If all other requirements for the petition are met, a signature on a petition shall be verified and counted as valid for a registered voter if, after comparing the signature on the petition and the signature of the registered voter in the voter registration system, the supervisor is able to determine that the petition signer is the same as the registered voter, even if the name on the petition is not in substantially the same form as in the voter registration system.

(h) If a voter signs a petition and lists an address other than the legal residence where the voter is registered, the supervisor shall treat the signature as if the voter had listed the address where the voter is registered.

(i) The following represents a nonexclusive listing of examples based upon the requirements in this rule that will make the candidate petition invalid:

1. The petition is signed and dated before the candidate has filed the appointment of campaign treasurer and designation of campaign depository pursuant to Section 106.021, F.S., unless the candidate is a special district candidate who has not collected contributions and whose only expense is the signature verification fee or the candidate is a candidate for federal office.

2. The petition has a different party affiliation or office being sought by the candidate than that listed by the candidate on the current form the candidate has on file for the appointment of campaign treasurer and designation of campaign depository pursuant to section 106.021, F.S.

3. The petition fails to list a group, seat, or district designation, except when otherwise provided by law.

4. The petition indicates conflicting or incorrect information regarding the candidate's status as a nonpartisan, no party affiliated, or party affiliated candidate. Conflicting information on DS-DE 104 is not deemed to have occurred if the boxes for "Nonpartisan" and "No party affiliation" are X'ed out along with the words "Nonpartisan" and "No party affiliation" being X'ed out and an "X" or similar marking also appears in the box preceding the "_____ Party" entry on the form when the petitions lists the name of the party; in this situation, the petition is to be considered as a candidate petition for the named party.

5. The petition is signed by a voter who is not a registered voter in the county, district, or other geographical area represented by the office sought, unless otherwise specified in sections 99.095 and 99.09651, F.S., at both the time of signing and verification of the petition.

6. The petition is dated after the date the petition is submitted to the supervisor of elections.

7. The petition fails to contain the original signature of the voter. (Photocopied, scanned, electronic, or facsimile signatures are not original for purposes of this rule.)

8. The petition is in a different format than the applicable candidate petition form incorporated by reference in this rule.

9. The petition was circulated for a different election than the election for which the candidate is seeking to qualify, unless the candidate seeks to qualify in an intervening special election for the identical office for which the candidate was originally seeking to qualify. (If the candidate does not seek to qualify for the intervening special election, the candidate may continue to use his or her petitions to qualify in the subsequent general election for the office being sought.)

(6) Determination of Required Number of Signatures.

(a) Supervisors of elections shall report online to the Division the number of valid and invalid signatures submitted on candidate petition Forms DS-DE 18A, 18B, and 104 by using the "SOE Handbook on Certifying Candidate Petitions" (Form DS-DE 134, eff. 3/2015) (https://www.flrules.org/Gateway/reference.asp?No=Ref-05906) under the section entitled "How to Enter Valid and Invalid Petitions." Form DS-DE 134 is hereby incorporated by reference and is available from the Division of Elections, Room 316, R.A. Gray Building, 500 South Bronough Street, Tallahassee, Florida 32399-0250, (850)245-6240, or by download from the Division of Elections' rules webpage or forms webpage at: http://elections.myflorida.com.

(b) No later than 5:00 p.m. on the 7th day before the first day of the qualifying period, supervisors of elections shall submit to the Division of Elections the number of valid and invalid signatures received on Form DS-DE 104 for each candidate for federal, state, multicounty district, or multicounty special district office.

(c) Supervisors of elections shall submit to the Division of Elections the number of valid and invalid signatures received on Forms DS-DE 18A and 18B, respectively, for each candidate for President and Vice President and minor political party, as applicable, on or before the date of the primary election held in the presidential election year.

(d) A minor political party that is not affiliated with a national party holding a national convention to nominate candidates for President and Vice President of the United States and that has obtained the requisite number of signatures on DS-DE 18B shall file with the Department of State no later than September 1 of the year in which the election is held a certificate naming its candidates for President and Vice President of the United States and listing the required number of persons to serve as presidential electors.

(e) The Division shall determine whether the required number of signatures has been obtained under paragraphs (b) and (c), and shall notify the candidate and minor political party, as applicable.

(f) Supervisors of elections shall determine whether the required number of signatures have been obtained for candidates for county, district or special district office not covered by paragraph (b) or (c), and shall notify the candidate.

(g) If the required number of signatures has been obtained, the candidate is eligible to qualify pursuant to section 99.061 or 105.031, F.S., as applicable.

(7) Effect on Previously Approved Candidate Petition Form. Only forms DS-DE 18A, 18B, and 104, approved by the Division of Elections with an effective date of 9/2011, may be used and circulated for signature gathering. No other versions of a candidate petition form may be used after the effective date of this rule.

Rulemaking Authority 20.10(3), 97.012(1), 99.095, 99.097(1), 105.035(2) FS. Law Implemented 99.095, 99.061, 99.097, 103.021, 105.031, 105.035 FS. History–New 10-23-07, Amended 11-7-10, 12-5-11, 1-1-14, 10-18-15.

Candidate Sign Ordinances

Florida Statute

106.1435 Usage and removal of political campaign advertisements.—

(1) Each candidate, whether for a federal, state, county, or district office, shall make a good faith effort to remove all of his or her political campaign advertisements within 30 days after:

(a) Withdrawal of his or her candidacy;

(b) Having been eliminated as a candidate; or

(c) Being elected to office.

However, a candidate is not expected to remove those political campaign advertisements which are in the form of signs used by an outdoor advertising business as provided in chapter 479. The provisions herein do not apply to political campaign advertisements placed on motor vehicles or to campaign messages designed to be worn by persons.

(2) If political campaign advertisements are not removed within the specified period, the political subdivision or governmental entity has the authority to remove such advertisements and may charge the candidate the actual cost for such removal. Funds collected for removing such advertisements shall be deposited to the general revenue of the political subdivision.

(3) Pursuant to chapter 479, no political campaign advertisements shall be erected, posted, painted, tacked, nailed, or otherwise displayed, placed, or located on or above any state or county road right-of-way.

(4) The officer before whom a candidate qualifies for office shall notify the candidate, in writing, of the provisions in this section.

(5) This provision does not preclude municipalities from imposing additional or more stringent requirements on the usage and removal of political campaign advertisements.

Clay County

CLAY COUNTY LAND DEVELOPMENT CODE Article VII Section 7-27 (g)

Section 7-27 (g) (1)

- For each residential parcel, one election sign for each candidate and each issue may be displayed
  1. Election sign may be displayed as an attached sign or as a freestanding sign
  2. Election sign shall not exceed six (6) square feet in sign area and, if displayed as a freestanding sign it shall not exceed four (4) feet in height
- On parcels that are in nonresidential use, and on parcels zoned Agricultural
  1. Election sign shall not exceed thirty-two (32) square feet in sign area unless the sign is also a permanent onsite digital sign
  2. Election signs displayed as a freestanding signs shall be set back at least five (5) feet from all property lines and located outside of any traveled way and sight visibility
  3. Election signs may not exceed eight (8) feet in height
- Election signs may not be erected within the property boundary of any parcel used as a polling location on election day or any parcel used as an early voting site during the early voting period.

Section 7-27 (g) (6)

- With the exception of any vehicle transporting an elector to a polling place or an early voting site whose business on the parcel upon which the polling place or early voting site is located is limited to casting a ballot and the vehicle is removed from the parcel promptly upon the completion of such business, a vehicle on which any election sign or election signs are displayed may not be driven, towed, permitted to stand or parked upon any parcel utilized as a polling place on any election day, or upon any parcel utilized as an early voting site during any early voting period, unless each such election sign does not exceed two square feet in sign area, and no more than one election sign for each candidate and each issue is displayed on such vehicle.
- All election signs must be removed within seven (7) calendar days following the election

CLAY COUNTY CODE Section 15-10 (a)

The erection of tents or other temporary structures on any property utilized as a polling place or early voting sites is prohibited.

Green Cove Springs City Code Chapter 125 – SIGNS

Sec. 125-7. (e) *Removal of signs on city owned property.* The code enforcement officer shall be authorized to remove, without notice, any sign on or partly on city-owned property which is unlawful hereunder.

Keystone Heights City Code Sec. 17-213 (b)

Political campaign signs

(1) Temporary political campaign signs or posters shall be allowed in all zoning districts subject to the following restrictions, limitations and requirements and any other applicable requirements set forth in this sign code.

(2) Signs must be on private property.

(3) The maximum height shall be four feet in residential zones and eight feet in commercial and industrial zones.

(4) The maximum size shall be:

Zoning District	**Maximum Per Sign**	**Maximum Per Panel**
All Residential, Mixed Use Zone and Central Business	6 square feet	16 square feet
Commercial General and all Industrial	16 square feet	32 square feet

(5) Political campaign signs shall be erected not more than 60 days prior to an election and shall be removed within ten days after the election or after the campaign issue has been decided.

(6) The erection and removal of all political signs shall be the joint responsibility of the owner of the property upon which the sign is placed, or the owner of such sign, and the candidate for whom such sign was placed. Each such person shall be jointly and severally liable for a violation of the terms and conditions of the sign code.

Orange Park Town code Sec. 7.07.1

Temporary signs (includes election signs)
Temporary signs are permitted in all zoning districts and do not require a sign permit. Temporary signs shall not be illuminated and shall comply with the following:

(a) Placement of temporary signs on private property may occur only with the expressed consent of the property owner.
(b) It is prohibited and unlawful to place a temporary sign on or within public rights-of-way or public property.
(c) Temporary signs shall be at least two feet from the edge of the sidewalk contiguous to the property line. If there is no sidewalk the signs shall be measured from the edge of pavement. The minimum setback from the side property lines shall be 15 feet and shall not be located within any sight triangle.
(d) Within all residential zoning districts, the following signs shall be considered as temporary signs and must meet the following standards:
    (1) Temporary signs, other than banners
        a. Maximum number allowed per parcel: three
        b. Maximum square footage allowed per sign: four square feet
        c. Maximum height allowed: four feet
(e) Within all non-residential zoning districts, the following signs shall be considered as temporary signs and must meet the following standards:
    (1) Temporary signs, other than banners
        a. Maximum number allowed per parcel: two
        b. Maximum square footage allowed per sign: 24 square feet
        c. Maximum height allowed: seven feet
        d. Duration allowed for each sign: 60 days or seven days after the event, if applicable; provided, however, one temporary sign may be displayed at all times
(f) Temporary signs shall not be illuminated.