

2026 Clay County Candidate Handbook



**Chris H. Chambless
Supervisor Of Elections
ClayElections.gov**

Table of Contents

Candidate Support Team.....	<u>3</u>
Disclaimer.....	<u>4</u>
Running for Office.....	<u>5</u>
Local Offices up for Election.....	<u>6</u>
Residency Requirements.....	<u>7</u>
Election Cycle Calendar.....	<u>10</u>
Candidate Filing.....	<u>12</u>
Initial Filing Documents.....	<u>13</u>
Special District Candidates.....	<u>13</u>
Campaign Treasurer & Depository.....	<u>15</u>
Candidate Qualifying.....	<u>19</u>
Methods of Qualifying.....	<u>20</u>
2026 Qualifying Documents.....	<u>21</u>
Notice for Form 1 & Form 6.....	<u>26</u>
Qualifying Officer.....	<u>27</u>
Candidate Petition Process.....	<u>28</u>
Petition Information.....	<u>29</u>
Petition Form.....	<u>30</u>
Campaign Financial Reporting.....	<u>31</u>
Financial Reporting Overview.....	<u>32</u>
Reporting Schedule.....	<u>34</u>
Electronic Filing System.....	<u>35</u>
Contributions.....	<u>36</u>
Expenditures.....	<u>38</u>
Common Violations.....	<u>39</u>
Financial Report Late Fees.....	<u>39</u>
Political Advertising.....	<u>40</u>
Political Advertising Overview.....	<u>41</u>
Political Advertising Disclaimers.....	<u>42</u>
Sign Ordinances.....	<u>43</u>
Campaign Signs.....	<u>44</u>
Prohibited Election Signs.....	<u>47</u>
Election Laws and Resources.....	<u>49</u>
General Information.....	<u>51</u>
Publications.....	<u>54</u>

Candidate Support Team

Chris H. Chambless – Supervisor of Elections

Kemie Mahan – Voter Services Manager &
Candidate Qualifying Officer

Kayla O’Neal – Candidate Support

E-mail: Candidates@ClayElections.gov

Website: ClayElections.gov

Phone: (904) 269-6350

Disclaimer:

This handbook is an overview of the rules and laws relating to elections. It is not intended to be a replacement for research on each candidate's part.

It is your responsibility as a candidate to read, understand, and comply with Florida law.

All information is subject to change, based on legislation and state-driven directives.

Any information in this handbook which conflicts with the applicable state or municipal law at the time, will be superseded by said law.

Running for Office

Who can become a Candidate? (Section 99, F.S.)

A candidate for a Clay County office must:

- Be a registered voter of Florida
- Adhere to Residency Qualifications
- If required, one's current position of office must be resigned under the "resign to run" law (99.012(3), F.S.)

Nothing prohibits a person from announcing their intention to become a candidate prior to filing with the Elections Office.

However, you **must** file with the proper filing officer before:

- Opening a campaign bank account
- Spending any money for your campaign
- Accepting any contributions
- Collecting signatures on petitions

Candidates for county and special district offices file and qualify with the Clay County Supervisor of Elections. These offices include:

- County Judge
- County Commission
- Clerk of the Circuit Court and Comptroller
- Property Appraiser
- School Board
- Sheriff
- Supervisor of Elections
- Tax Collector
- Special Districts

2026 Local Offices up for Election

County Commissioner

District 2

District 4

School Board

District 1

District 4

District 5

Various CDD & Special District Offices

Residency Requirements

➤ **County Commissioner**

At the time of the election

➤ **Constitutional Officers**

At the time of assuming office

Note: No residency requirements exist for a county sheriff other than those required by being a qualified elector, i.e., being a legal resident of Florida and of the county in which the sheriff is registered to vote.

➤ **School Superintendent**

At the time of assuming office

➤ **School Board Members**

At the time of assuming office

Please refer to **DE Reference Guide 0008, *Guidelines for Determining When Residency Qualifications for Elected Office Must be Met***



Guidelines for Determining When Residency Qualifications for Elected Office Must be Met

DE Reference Guide 0008 (Updated 01/2024)

These guidelines are for reference only. They are not to be construed as legal advice or representation. For any particular set of facts or circumstances, refer to the applicable state, federal law, and case law, and/or consult a private attorney before drawing any legal conclusions or relying upon this information.

RESIDENCY REQUIREMENTS – GENERAL OVERVIEW

- **In general.** Unless otherwise provided for constitutionally, legislatively or judicially, any residency requirement for an elected office must be met at the time of assuming office.
- **Oath.** State law requires that all candidates at the time of qualifying subscribe to an oath ([s. 99.021, F.S.](#)) that they are qualified electors of their county. In order to be a qualified elector, one must be a resident of Florida and the county wherein he or she registers to vote. The oath also provides that the candidate is qualified for the office being sought. However, this oath is considered prospective in nature – it becomes effective at the time of assuming office or at time of election, as applicable, unless otherwise provided for constitutionally, legislatively or judicially.¹
- **Continuous residency.** Failure to maintain the residency throughout the term may result in vacancy in office. See generally [s. 3, Art. X, Fla. Const.](#) and [s. 114.01\(1\)\(g\), F.S.](#)²

RESIDENCY REQUIREMENTS – SPECIFIC OFFICES

The following represent residency requirements for candidates and elected officials.

➤ CITY COMMISSIONER

- **At the time of assuming office, unless provided otherwise by city charter or ordinance.**³

➤ CONGRESSIONAL MEMBERS (U.S. SENATORS AND U.S. REPRESENTATIVES)

- Must be an inhabitant of the state when elected. (ss. 2 & 3, Art. 1., [U.S. Constitution](#))
- States have no authority to add residency requirements to federal offices.
- Questions about residency relating to a U.S. Senator or U.S. Representative should be directed to the respective Congressional chamber which has *exclusive* jurisdiction over the qualifications including the residency of its membership. See s. 5, Art. I., [U.S. Constitution](#).
- Addresses: [Clerk of U.S. House of Representatives](#), U.S. Capitol, Room H154, Washington, DC 20515–6601; phone: (202) 225–7000; [Secretary of the Senate](#), United States Senate, Washington, D.C. 20510; phone: (202) 224-3121.

➤ COUNTY COMMISSIONER

- **At the time of election.**
- See *State v. Grassi*, 532 So.2d 1055 (Fla. 1988); [s. 1\(e\), Art. VIII, Fla. Const.](#); [DE 90-30](#), [DE 92-10](#), [DE 94-04](#); & [AGO 74-293](#).

¹ See *Davis v. Crawford*, 116 So. 41 (Fla. 1928); *State v. Haskell*, 72 So. 651 (Fla. 1916)

² In absence of a statute, constitutional provision, or municipal ordinance that establishes a residency requirement, failure to establish or maintain residency alone does not trigger a vacancy in office. See AGO 75-113; AGO 88-11 (exception for redistricting)

³ See DE 94-04; DE 92-10; *Nichols v. State*, 177 So.2d 467 (Fla. 1965) & *Marina v. Leahy*, 578 So.2d 382 (Fla. 3rd DCA 1991)(re: reasonable durational residency requirements).

- **CONSTITUTIONAL COUNTY OFFICERS (E.G., CLERK OF COURT, SUPERVISOR OF ELECTIONS, PROPERTY TAX APPRAISER, SHERIFF⁴, ETC.)**
 - **At the time of assuming office.**⁵
 - By analogy, see *Advisory Opinion to Governor*, 192 So.2d 757 (Fla. 1966); [DE 92-10](#), & [DE 94-04](#)
- **GOVERNOR, LIEUTENANT GOVERNOR, AND CABINET MEMBERS**
 - **At the time of election.**
 - Must be resident of State for preceding seven years. See [s. 5, Art. IV, Fla. Const.](#)
- **JUDGES**
 - **At the time of assuming office.**
 - By analogy, see *Advisory Opinion to Governor*, 192 So.2d 757 (Fla. 1966); [DE 94-04](#), & [DE 78-31](#); [s. 8, Art. V, Fla. Const.](#) (eligibility of justice/judge must be elector of state and reside in territorial jurisdiction of court).
- **LEGISLATORS (STATE SENATORS AND REPRESENTATIVES)**
 - **At the time of election.**
 - A legislator assumes office on Election Day (*Ruiz v. Farias*, 43 So. 3d. 124, 127 (Fla. 3DCA 2010)).
 - A legislator must be a resident of the district ‘from which elected’ and be a resident in state for two years prior to election. See [s. 15, Art. III, Fla. Const.](#) (terms and qualifications, including residency).
 - Further questions about residency should be directed to the respective Florida legislative chamber which has *exclusive* jurisdiction over the qualifications of its members. See Joint Rule 7.1 of the [Senate](#)⁶ and [House](#)⁷ publications, which addresses residency for its respective membership.
- **SCHOOL BOARD MEMBER**
 - **At the time of assuming office.**
 - See ss. [1001.34](#) (membership) & [1001.361](#)⁸(election), F.S.
- **SCHOOL SUPERINTENDENT**
 - **At the time of assuming office.**
 - See DE 94-04; s. 1001.463, F.S. (vacancy - failure to maintain residency); [s. 5, Art. IX, Fla. Const.](#) (4-yr term); [s. 1001.46, F.S.](#) (elected/term); [s. 1001.461, F.S.](#) (appointed/term).
- **WRITE-IN CANDIDATE**
 - **Refer to particular office listed above.**

RESIDENCY QUESTIONS

Any questions regarding residency requirements for officials *not* expressly stated in the Florida Election Code should be addressed to the Florida Attorney General’s Office.

Sources: Division of Elections’ Advisory opinions (<https://dos.fl.gov/elections/laws-rules/advisory-opinions/>); Attorney General Opinions (<https://www.myfloridalegal.com/ag-opinions/>); Florida laws, U.S. and Florida constitutions, case law.

⁴ For Sheriff residency, see [DE 18-11](#) (No residency requirements exist for a county sheriff other than those required by being a qualified elector, *i.e.*, being a legal resident of Florida and of the county in which the sheriff is registered to vote.)

⁵ No minimum residency requirements exist in Florida Constitution but some county charters may mandate durational residency.

⁶ https://www.flsenate.gov/UserContent/Publications/SenateRules/2022-2024_Rules.pdf

⁷ <https://www.myfloridahouse.gov/Sections/Documents/loadoc.aspx?PublicationType=Reference&Committeed=&Session=2024&DocumentType=The+Rules+Of+The+House+of+Representatives&FileName=2022-2024+House+Rules+-+Edition+1.pdf>

⁸ See chapter 2023-101, Laws of Florida – changed residency requirement from time of qualifying to time of assuming office

2026 Important Election Dates

Primary Election
August 18, 2026

General Election
November 3, 2026

Petition Deadlines

Federal, Judicial, State Attorney
and Public Defender Candidates

Noon, Monday, March 23, 2026

Statewide, Multi-County, County
and District Candidates

Noon, Monday, May 11, 2026

Candidate Qualifying Dates

Judges

Noon, Monday, April 20, 2026 - **Noon**, Friday, April 24, 2026

**Note: Qualifying papers will be accepted beginning April 6, 2026, pursuant to Section 99.061(8) F.S.*

County & District Candidates

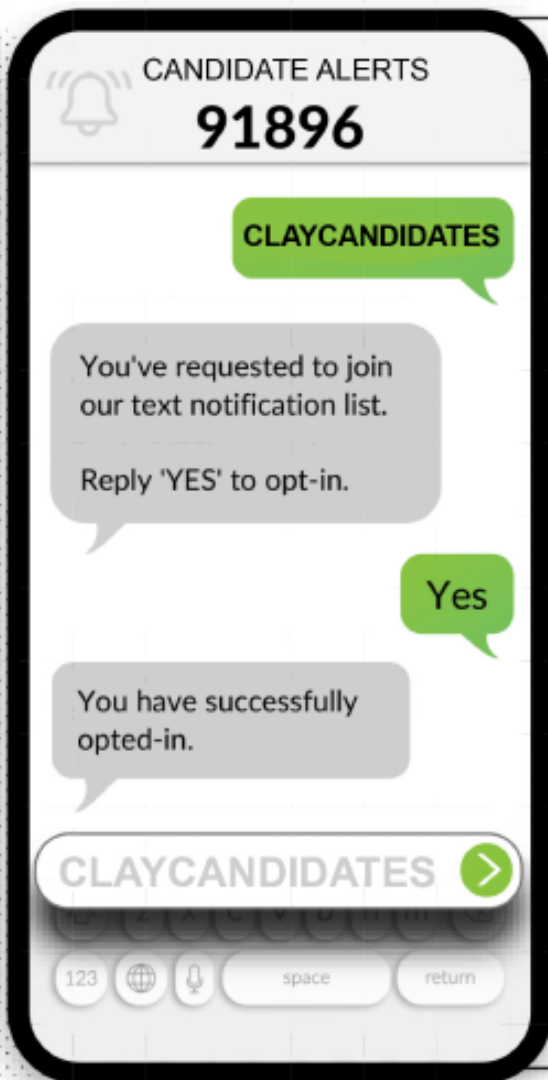
Noon, Monday, June 8, 2026 - **Noon**, Friday, June 12, 2026

**Note: Qualifying papers will be accepted beginning May 25, 2026, pursuant to Section 99.061(8), F.S.*

Clay County Supervisor of Elections



Get candidate updates sent directly to your phone via text!



Sign up today and receive notifications right to your phone about Candidate Qualifying, Financial Report deadlines, and other important information.

For Candidate Information, text **“CLAYCANDIDATES”** to **91896**

Opt-in today.

Text **CLAYCANDIDATES**

to: **91896**

What to Expect:

- After the initial keyword is sent, you will receive a confirmation message asking you to reply **YES** to verify opt-in.
- You may receive multiple text messages a month with a notification. Notifications may include **Voting and Election Notifications**.
- You can text **STOP** at any time to remove yourself from the notification list.

Msg & data rates may apply. Check with your carrier for details. View terms and privacy policy info at: textmygov.com/opt-in-terms-conditions

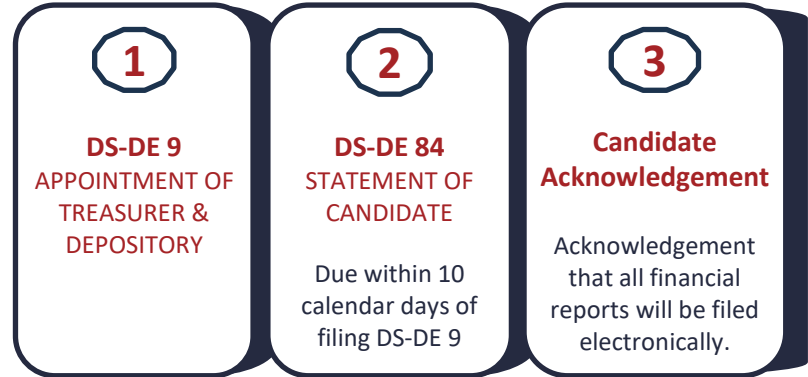


Candidate Filing

Initial Filing

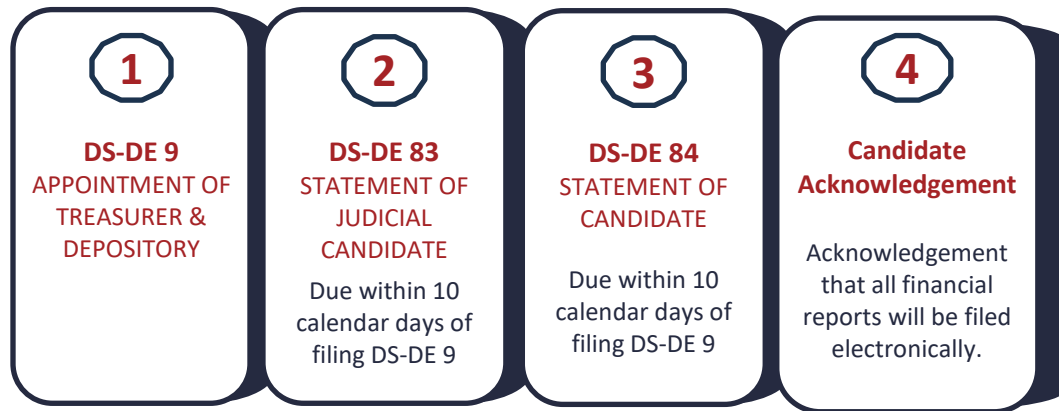
County Candidates and Special District / CDD candidates collecting contributions

- DS-DE 9 Appointment of Campaign Treasurer/Designation of Campaign Depository
- DS-DE 84 Statement of Candidate
- Candidate Acknowledgement



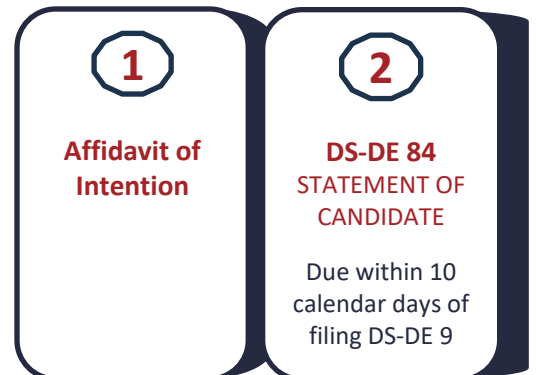
Judicial Candidates

- DS-DE 9 Appointment of Campaign Treasurer/Designation of Campaign Depository
- DS-DE 83 Statement of Candidate for Judicial Office
- DS-DE 84 Statement of Candidate



Special District / CDD Candidates *not* collecting contributions

- Affidavit of Intention for Special District Candidates
- DS-DE 84 Statement of Candidate



Filing Documents

DS-DE 9 Appointment of Campaign Treasurer and Designation of Campaign Depository

The first step to becoming a candidate is filing the **Appointment of Campaign Treasurer and Designation of Campaign Depository** (DS-DE 9) with the Supervisor of Elections Office.

APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY FOR CANDIDATES <small>(Section 106.021(1), F.S.)</small> (PLEASE PRINT OR TYPE)		
NOTE: This form must be on file with the qualifying officer before opening the campaign account.		OFFICE USE ONLY
1. CHECK APPROPRIATE BOX(ES): <input type="checkbox"/> Initial Filing of Form Re-filing to Change: <input type="checkbox"/> Treasurer/Deputy <input type="checkbox"/> Depository <input type="checkbox"/> Office <input type="checkbox"/> Party		
2. Name of Candidate (in this order: First, Middle, Last)		3. Address (include post office box or street, city, state, zip code)
4. Telephone ()	5. E-mail address	
6. Office sought (include district, circuit, group number)		7. If a candidate for a <u>nonpartisan</u> office, check if applicable: <input type="checkbox"/> My intent is to run as a Write-In candidate.
8. If a candidate for a <u>partisan</u> office, check block and fill in name of party as applicable: My intent is to run as a <input type="checkbox"/> Write-In <input type="checkbox"/> No Party Affiliation <input type="checkbox"/> _____ Party candidate.		
9. I have appointed the following person to act as my <input type="checkbox"/> Campaign Treasurer <input type="checkbox"/> Deputy Treasurer		
10. Name of Treasurer or Deputy Treasurer		
11. Mailing Address		12. Telephone ()
13. City	14. County	15. State
16. Zip Code		17. E-mail address
18. I have designated the following bank as my <input type="checkbox"/> Primary Depository <input type="checkbox"/> Secondary Depository		
19. Name of Bank		20. Address
21. City	22. County	23. State
24. Zip Code		
UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING FORM FOR APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY AND THAT THE FACTS STATED IN IT ARE TRUE.		
25. Date		26. Signature of Candidate X
27. Treasurer's Acceptance of Appointment (fill in the blanks and check the appropriate block)		
I, _____, (Please Print or Type Name), do hereby accept the appointment		
designated above as: <input type="checkbox"/> Campaign Treasurer <input type="checkbox"/> Deputy Treasurer.		
Date _____		Signature of Campaign Treasurer or Deputy Treasurer X
DS-DE 9 (Rev. 10/10)		Rule 1S-2.0001, F.A.C.

The DS-DE 9 allows you to open a campaign bank account, start collecting or spending money for your campaign, and begin collecting petition signatures.

As the candidate you may be a treasurer or deputy treasurer. Only the treasurer or deputy treasurer may sign campaign checks.

Campaign Treasurer

- Is designated on the DS-DE 9. This person does not have to be a registered voter or live in Clay County.
- Keeps detailed accounts and files regular reports of all money received and spent.
- Deposits all funds received by the end of the 5th business day into the campaign depository.
- Keeps account current within 2 days after the date of any contribution and/or expenditure. Contributions and expenditures may be entered into the electronic filing system at any time, there is no need to wait until the report is due.
- Preserves all account records for a number of years equal to the term of office to which the candidate seeks election.

As the candidate, you may be a treasurer or deputy treasurer. Only a designated treasurer or deputy treasurer may sign campaign checks.

Campaign Depository

- The bank you choose to use for your campaign account is named on the DS-DE 9 and must be opened as a campaign account. We recommend the checks say “Campaign Account”.
- Must be separate from any personal or other account and used only for depositing campaign contributions and making expenditures.
- Must be designated prior to obtaining petition signatures for candidates seeking to qualify by the petition process.
- Expenditures must be drawn by a check on this account.
- Interest bearing accounts - interest should be reflected as a contribution.
- Bank fees must be listed as an expenditure.

Filing Documents

DS-DE 84 Statement of Candidate

DS-DE 83 Statement of Candidate for Judicial Office

The **Statement of Candidate** (DS-DE 84) states that you have been provided access to read and understand the requirements of Chapter 106, Florida Statutes, which details Florida’s campaign finance laws.

The **Statement of Candidate for Judicial Office** (DS-DE 83) is only required for Judicial Candidates and states that the candidate has read and understood the requirements of the Florida Code of Judicial Conduct.

STATEMENT OF CANDIDATE (Section 106.023, F.S.) (Please print or type)	OFFICE USE ONLY
I, _____, candidate for the office of _____; have been provided access to read and understand the requirements of Chapter 106, Florida Statutes.	
X _____ Signature of Candidate	_____ Date
<small>Each candidate must file a statement with the qualifying officer within 10 days after the Appointment of Campaign Treasurer and Designation of Campaign Depository is filed. Willful failure to file this form is a first degree misdemeanor and a civil violation of the Campaign Financing Act which may result in a fine of up to \$1,000. (ss. 106.19(1)(c), 106.265(1), Florida Statutes).</small>	
<small>DS-DE 84 (05/11)</small>	

STATEMENT OF CANDIDATE FOR JUDICIAL OFFICE (Section 105.031(5), F.S.) (Please Type)	OFFICE USE ONLY
I, _____ a judicial candidate, have received, read, and understand the requirements of the Florida Code of Judicial Conduct.	
_____ (Signature of candidate)	
_____ (Date)	
<small>Each candidate for judicial office, including an incumbent judge, shall file a statement with the qualifying officer, within 10 days after filing the Appointment of Campaign Treasurer and Designation of Campaign Depository.</small>	
<small>DS-DE 83 (Rev. 03/08)</small>	

These forms must be filed within 10 days of filing the *DS-DE 9 Appointment of Campaign Treasurer and Designation of Campaign Depository*, but are usually filed at the same time as the DS-DE 9.

Filing Documents

Candidate Acknowledgement



Chris H. Chambless
Supervisor of Elections
Clay County, Florida

Candidate Acknowledgement

Pursuant to Resolution No. 08/09-76, as described below, I, _____, candidate for the office of _____; have been advised of, and understand the written acknowledgement requirement regarding Electronic Filing. Furthermore, by initialing each subsection herewith mentioned in Section 4, I express my understanding of all resolution requirements as in accordance to Chapter 106, Florida Statutes.

X _____
Signature of Candidate Date

RESOLUTION NO. 08/09-76

COMMISSIONERS OF CLAY COUNTY, FLORIDA, IMPLEMENTING THE PROVISIONS OF SECTION 106.07(2)(a)2., FLORIDA STATUTES, PERTAINING TO ELECTRONIC FILING REQUIREMENTS FOR THE CAMPAIGN FINANCE REPORTS OF LOCAL CANDIDATES AND POLITICAL COMMITTEE; PROVIDING DEFINITIONS; REQUIRING ELECTRONIC FILING OF CAMPAIGN FINANCE REPORTS OF LOCAL CANDIDATES AND POLITICAL COMMITTEES; PROVIDING FOR THE ESTABLISHMENT OF AN ELECTRONIC FILING SYSTEM AND PRESCRIBING THE MINIMUM REQUIREMENTS THEREOF; REQUIRING A WRITTEN ACKNOWLEDGEMENT REGARDING CERTAIN MATTERS PERTAINING TO THE ELECTRONIC FILING SYSTEM; PROVIDING FOR THE ESTABLISHMENT OF AN ALTERNATIVE PROCEDURE FOR FILING OF CAMPAIGN FINANCE REPORTS OF LOCAL CANDIDATES AND POLITICAL COMMITTEES; AND PROVIDING AN EFFECTIVE DATE.

Section 4. Acknowledgement. The Supervisor must require each person given a secure sign-on to the electronic filing system to sign a written statement on a form prepared by the Supervisor acknowledging the following:

- _____ (a) Campaign finance reports must be completed and filed through the electronic filing system not later than midnight of the day required by law therefore.
- _____ (b) Campaign finance reports not filed by midnight of the required day are deemed late-filed and are subject to the penalties prescribed under Section 106.07(8), Florida Statutes.
- _____ (c) Campaign finance reports filed through the electronic filing system are considered to be certified as to correctness within the meaning of Section 106.07(5), Florida Statutes, by the candidate and the candidate's treasurer, in the case of a candidate, or the political committee's chair and treasurer, in the case of a political committee, and such persons are subject to the provisions of Section 106.07(5), Florida Statutes.
- _____ (d) The person signing the statement is responsible for protecting the sign-on credentials from disclosure, and for all filings using such credentials, unless the person has notified the Supervisor that such credentials have been compromised.

P.O. Box 337 • 500 N. Orange Ave. • Green Cove Springs, FL 32043
(904) 269-6350 • Fax (904) 284-0935

Also due within 10 days of the DS-DE 9 is the **Candidate Acknowledgement** which verifies you understand that by resolution of the Clay County Board of County Commissioners, signed August 2009, candidates are required to file campaign finance reports through the electronic filing system.

Special District Candidates

Special District candidates are not required to file a **DS-DE 9** to appoint a treasurer if they don't intend to collect contributions or make expenditures other than for the verification of petitions or the qualifying fee.

The image shows a sample affidavit form for a Special District Candidate. At the top left is the logo for the Supervisor of Elections, Clay County, Florida. To the right of the logo, the name "Chris H. Chambless" is printed in a large font, followed by "Supervisor of Elections" and "Clay County, Florida" in a smaller font. Below this, the title "AFFIDAVIT OF INTENTION SPECIAL DISTRICT CANDIDATE" is centered. The form includes a section for the candidate's name and the election cycle, followed by three bullet points of agreement regarding contributions, expenditures, and the filing of a DS-DE 9. At the bottom, there are lines for the candidate's signature, date, address, city, state, zip, email, and phone number. Contact information for the Supervisor of Elections office is provided at the very bottom.

Chris H. Chambless
Supervisor of Elections
Clay County, Florida

**AFFIDAVIT OF INTENTION
SPECIAL DISTRICT CANDIDATE**

State of Florida
Clay County

I, _____, a candidate for the special district office of
(Print name)

_____ in the _____ election cycle,
(District name including district #, seat #, or group #)

- AGREE that I will not accept "contributions" and/or make "expenditures" (F.S. 106.011) for the purpose of influencing the results of an election.
- AGREE that the only expenditure made on behalf of my candidacy will be the candidate qualifying fee or the signature verification fee for candidate petitions, in lieu of the qualifying fee.
- AGREE that in the event I decide to accept contributions and/or make expenditures, I will file a DS-DE 9, Appointment of Campaign Treasurer and Designation of Campaign Depository, with the Clay County Supervisor of Elections and my campaign will be governed by Chapter 106, Florida Statutes.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING AFFIDAVIT AND AGREE TO ABIDE BY THE LAWS LISTED ABOVE.

Signature of Candidate

Date

Address

City, State, Zip

Email

Phone

P.O. Box 337 • 500 N. Orange Ave. • Green Cove Springs, FL 32043
(904) 269-6350 • Fax (904) 284-0935

Unless a Special District candidate files a DS-DE 9, they may not spend money or put up signs.

Spending money on qualifying fee and verification of petitions is allowed.

If a Special District candidate at any point in the campaign collects contributions or makes expenditures, then the candidate is required to file the **DS-DE 9 Appointment of Campaign Treasurer** with the Supervisor of Elections Office, open a campaign bank account and file campaign reports on a regular basis.



Candidate Qualifying

Methods of Qualifying

➤ Payment of qualifying fee

Specified in statute or determined by the salary of the office sought. In addition you will be required to pay an elections assessment and a party assessment (if seeking a partisan office).

Special District Candidates are all subject to a flat \$25.00 qualifying fee.

➤ Petition Method

The number of petitions required is based upon the number of registered voters in the district as of the previous General Election. Special District Candidates are required to submit 25 valid petitions if qualifying by this method. All petitions must be submitted on Division of Elections form DS-DE 104.

➤ Write-In Candidate

No fee or petitions are required. Your name is not on the ballot.

Qualifying Fee and Petition Information for 2026 Election ~ Local Candidates ~

Office	Salary*	Filing Fee 3%	Assessment Fee 1%	Party Assmnt Fee (Dem/Rep) 2%	Total Fees		Registered Voters Last Gen Election	Petitions
					Dem/Rep	NPA		
Florida Statutes		99.061(2), 99.0955(2), 105.031(3)	99.092(1), 99.093(1)	99.061(2), 103.121,				99.095
BCC	\$37,000	\$1,110.00	\$370.00	\$740.00	\$2,220.00	\$1,480.00		
Dist 2							29,359	294
Dist 4							29,902	299
School Board	\$48,011	\$1,440.33	\$480.11	N/A	\$1,920.44		155,957	1,560
Dist 1, 4, & 5								

Federal, Statewide, Multicounty, County and Special District Candidates

Petitions must be submitted by 5/11/26 at noon.
Qualifying papers can be accepted beginning 5/25/26
Candidate Qualifying - 6/8/26 at noon until noon on 6/12/26
Fees paid during qualifying period if not filing by petition method.
Qualifying check must be drawn on the campaign account.

Write-in Candidates

No filing fees or petitions need to be submitted.
Write-in candidates need to file all paperwork during qualifying week.
A campaign account & treasurer must be designated.
Name does not appear on the ballot.

Special District Candidates

A special district candidate who does not collect contributions and whose only expense is the filing fee or signature verification fee is not required to appoint a campaign treasurer or designate a campaign depository. The qualifying fee is not required to be drawn upon the candidate's campaign account.

*Salary information provided by the Office of Economic and Demographic Research.

2026 Qualifying Documents

County Commissioner (Partisan Race) Districts 2 and 4

Term of Office	4 years
Qualifying Dates	Noon, June 8, 2026 — Noon, June 12, 2026 Qualifying papers will be accepted starting May 26, 2026, pursuant to Section 99.061(8), F.S. TIP: Qualify early beginning May 26!
Petition Requirements	District 2 – 294 District 4 – 299 See page 29 for petition process details
Qualifying Fee	With Party Affiliation - \$2,220 No Party Affiliation - \$1,480
Qualifying Documents	<ul style="list-style-type: none"> DS-DE 301A Candidate Oath – State and Local Partisan Office with Party Affiliation OR DS-DE 301B Candidate Oath – State and Local Partisan Office with No Party Affiliation OR DS-DE 301C Candidate Oath – State and Local Partisan Office – Write-In Candidate <u>Receipt</u> or <u>copy</u> of electronic filing of Form 6, Full and Public Disclosure of Financial Interests (<i>for 2025</i>) Notice of Logic & Accuracy

Qualifying Requirements

The following items must be received by the Supervisor of Elections no later than 12:00 Noon on June 12, 2026.

 <p>DS-DE 9 APPOINTMENT OF TREASURER & DEPOSITORY</p>	 <p>DS-DE 84 STATEMENT OF CANDIDATE</p> <p>Due within 10 calendar days of filing DS-DE 9</p>	 <p>Candidate Acknowledgement</p> <p>Acknowledgement that all financial reports will be filed electronically.</p>	 <p>DS-DE 301 LOYALTY OATH</p> <p>Must be filed by the following candidates: 301A Partisan 301B No Party 301C Write-In</p>	 <p>Form 6 FINANCIAL DISCLOSURE</p> <p>Available here: https://ethics.state.fl.us</p>	 <p>Petitions or Fee Petition Certification Issued by SOE</p> <p>OR</p> <p>Qualifying Fee Check drawn on campaign account</p>
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Steps 4-6 cannot be accepted until the qualifying period.

2026 Qualifying Documents

School Board (Nonpartisan Race) Districts 1, 4, and 5

Term of Office	4 years
Qualifying Dates	Noon, June 8, 2026 — Noon, June 12, 2026 Qualifying papers will be accepted starting May 26, 2026, pursuant to Section 99.061(8), F.S. TIP: Qualify early beginning May 26!
Petition Requirements	1,560 See page 29 for petition process details
Qualifying Fee	\$1,920.44
Qualifying Documents	<ul style="list-style-type: none"> DS-DE 304SB Candidate Oath – School Board <u>Receipt</u> or <u>copy</u> of electronic filing of Form 6, Full and Public Disclosure of Financial Interests (<i>for 2025</i>) Notice of Logic & Accuracy

Qualifying Requirements

The following items must be received by the Supervisor of Elections no later than 12:00 Noon on June 12, 2026.

 <p>DS-DE 9 APPOINTMENT OF TREASURER & DEPOSITORY</p>	 <p>DS-DE 84 STATEMENT OF CANDIDATE</p> <p>Due within 10 calendar days of filing DS-DE 9</p>	 <p>Candidate Acknowledgement</p> <p>Acknowledgement that all financial reports will be filed electronically.</p>	 <p>DS-DE 304SB LOYALTY OATH</p> <p>Must be filed by the following candidates: Nonpartisan Write-In</p>	 <p>Form 6 FINANCIAL DISCLOSURE</p> <p>Available here: https://ethics.state.fl.us</p>	 <p>Petitions or Fee Petition Certification Issued by SOE</p> <p>OR</p> <p>Qualifying Fee Check drawn on campaign account</p>
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Steps 4-6 cannot be accepted until the qualifying period.

2026 Qualifying Documents

Special Districts (Nonpartisan Race) Clay Soil & Water

Qualifying Dates	Noon, June 8, 2026 — Noon, June 12, 2026 Qualifying papers will be accepted starting May 26, 2026, pursuant to Section 99.061(8), F.S. TIP: Qualify early beginning May 26!
Petition Requirements	25 See page 29 for petition process details
Qualifying Fee	\$25

Qualifying Documents	<ul style="list-style-type: none">• DS-DE 302NP Candidate Oath – Nonpartisan Office• <u>Receipt</u> or <u>copy</u> of electronic filing of Form 1, Statement of Financial Interests (<i>for 2025</i>)• Soil & Water Affidavit• Notice of Logic & Accuracy
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Qualifying Requirements

The following items must be received by the Supervisor of Elections no later than 12:00 Noon on June 12, 2026.

1 Affidavit of Intention	2 DS-DE 84 STATEMENT OF CANDIDATE Due within 10 calendar days of filing DS-DE 9	3 DS-DE 302NP LOYALTY OATH Must be filed by the following candidates: Nonpartisan Write-In	4 Form 1 FINANCIAL DISCLOSURE Available here: https://ethics.state.fl.us	5 Soil & Water Affidavit	6 Petitions or Fee Petition Certification Issued by SOE OR Qualifying Fee Check drawn on campaign account
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Steps 3-6 cannot be accepted until the qualifying period.

2026 Qualifying Documents

Special Districts (Nonpartisan Race) LAMSBD

Qualifying Dates	Noon, June 8, 2026 — Noon, June 12, 2026 Qualifying papers will be accepted starting May 26, 2026, pursuant to Section 99.061(8), F.S. TIP: Qualify early beginning May 26!
Petition Requirements	25 See page 29 for petition process details
Qualifying Fee	\$25
Qualifying Documents	<ul style="list-style-type: none">• DS-DE 302NP Candidate Oath – Nonpartisan Office• <u>Receipt</u> or <u>copy</u> of electronic filing of Form 1, Statement of Financial Interests (<i>for 2025</i>)• Notice of Logic & Accuracy

Qualifying Requirements

The following items must be received by the Supervisor of Elections no later than 12:00 Noon on June 12, 2026.



2026 Qualifying Documents

Special Districts (Nonpartisan Race) Community Development Districts

Qualifying Dates	Noon, June 8, 2026 — Noon, June 12, 2026 Qualifying papers will be accepted starting May 26, 2026, pursuant to Section 99.061(8), F.S. TIP: Qualify early beginning May 26!
Petition Requirements	25 See page 29 for petition process details
Qualifying Fee	\$25
Qualifying Documents	<ul style="list-style-type: none">• DS-DE 302NP Candidate Oath – Nonpartisan Office• <u>Receipt</u> or <u>copy</u> of electronic filing of Form 1, Statement of Financial Interests (<i>for 2025</i>)• Notice of Logic & Accuracy

Qualifying Requirements

The following items must be received by the Supervisor of Elections no later than 12:00 Noon on June 12, 2026.



Qualifying Documents

Notice for Candidates filing a Statement or Disclosure of Financial Interests (Form 1 or Form 6)

- Per Florida Statute 112.3144, all candidates required to submit either a Full and Public Disclosure of Financial Interests (Form 6) or a Statement of Financial Interests (Form 1) must complete the form **electronically** with the Florida Commission on Ethics.
- In order to file, candidates must create a login on the Electronic Financial Disclosure Management System used by the Florida Commission on Ethics.
<https://disclosure.floridaethics.gov/Account/Login>
- **TIP:** *Create your login early so you have time to complete the Form electronically before Qualifying ends.*

Qualifying Officer

- The Qualifying Officer performs a ministerial function in reviewing qualifying papers.

Section 99.061(7)5(c), F.S.

- The Qualifying Officer examines the face of the qualifying papers presented for completeness only.

- The Qualifying Officer does not determine whether the contents of the qualifying papers are accurate.

Section 99.061(7)(c), F.S.



Candidate Petition Process

(Sections 99.095 & 105.035, F.S.)

Petition Method

- A person seeking to qualify for nomination to any office may qualify to have his or her name placed on the ballot by means of the petition process.
- A person qualifying by this method is not required to pay the qualifying fee or party assessment.
- Petition process only waives the fees – candidate must still submit all other qualifying papers.

Petition Submission Deadline: Noon on Monday, May 11, 2026

Petition Information

- A candidate may begin collecting petition signatures after the Appointment of Campaign Treasurer (DS-DE 9) has been filed with the SOE.
- Candidates are required to supply, print or make copies of his/her own petitions.
- The cost of verifying petitions is \$.10 per petition paid in advance by the candidate. *If the candidate is unable to pay this, he/she may file the Oath of Undue Burden to have the fee waived.*
- The petition form, DS-DE 104, must be reproduced with the exact wording and format.
- The form may not be smaller than 3 x 5 inches.
- Petitions must be provided to the SOE office as one petition per page.
- Signatures may be obtained from any registered voter in the area of the office you are seeking, regardless of party affiliation.
- The SOE will determine if the correct number of valid petitions have been collected in order to waive the qualifying fee.
- Once the correct number of valid petitions have been collected, the Supervisor of Elections will issue a signed Petition Certification.

Common Mistakes:

- Rule/form number (i.e. DS-DE 104) cut off
- Incorrect date of birth
- Voter not registered
- Petition not signed by voter
- Petition not dated by voter
- Voter not in correct district (if applicable)

Petition Form DS-DE 104

CANDIDATE PETITION

Notes: - All information on this form becomes a public record upon receipt by the Supervisor of Elections.
- It is a crime to knowingly sign more than one petition for a candidate. [Section 104.185, Florida Statutes]
- If all requested information on this form is not completed, the form will not be valid as a Candidate Petition form.

I, the undersigned, a registered voter
(print name as it appears on your voter information card)

in said state and county, petition to have the name of
placed on the Primary/General Election Ballot as a: [check/complete box, as applicable]

Nonpartisan No party affiliation Party candidate for the office of

(insert title of office and include district, circuit, group, seat number, if applicable)

Date of Birth (MM/DD/YY) 05/05/55	or	Voter Registration Number OR 123456789	Address 123 Main St.
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City Orange Park	County Clay	State FL	Zip Code 32073
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Signature of Voter

Date Signed (MM/DD/YY)
[to be completed by Voter]

Rule 1S-2.045, F.A.C.

DS-DE 104 (Eff. 09/11)

Tip: Take time to look through petitions and make corrections before turning in. Candidates may make corrections to all fields except signature and date signed.

The candidate may complete the areas highlighted in yellow **prior** to printing or making copies of the petition.

All boxes must be completed, but **the voter** must be the one to fill out the signature and date (highlighted in green).

Please review **Rule 1S-2.045** for additional information regarding the **Candidate Petition Process**.



Campaign Financial Reporting

Financial Reporting Overview

- Each candidate and treasurer is responsible for following all applicable laws provided by the State of Florida during his or her run for elected office.
- The Florida Election Commission in Tallahassee investigates violations of Chapter 106 should any individual wish to file a complaint. The Clay County Supervisor of Elections does not have investigative authority. Criminal penalties are associated with many provisions.
- Completion and correctness of finance reports are the responsibility of the candidate and campaign treasurer.
- The Supervisor of Elections is required to notify the Florida Elections Commission for failure to file a report, repeated late filings, or failure to pay a fine imposed.
- The Clay County Supervisor of Elections requires that all campaign reports be filed through the Online Reporting System.
- Each candidate will be issued a password, candidate ID, and PIN number(s) that will be emailed to them after filing the DS-DE 9 Appointment of Campaign Treasurer.
- Reports must be filed by 11:59:59 p.m. on the date it is due, otherwise the report is considered late. Candidates must file online by each due date, even if there are no contributions or expenditures. This would be a waiver.

Financial Reporting Overview (cont.)

- Campaign reports are public records. These reports may be reviewed by opposing candidates, the public, and media outlets. It is important that great care is taken to ensure that campaign reports are complete, accurate, and in compliance with all election laws.
- If a campaign report has been accepted and is found to be incomplete, the candidate will be notified and required to file an amended report.
- More information on filing financial reports can be found in ***How to File Financial Reports Online***, which can be found at <https://clayelections.gov/candidates-committees/candidate-dashboard/candidate-forms-and-publications/>

Reporting Schedule

Calendar of Reporting Dates for 2026 Candidates

2026 Calendar of Reporting Dates

(s. 106.07, Fla. Stat.)

Report Code	Cover Period	Due Date
2026 Q1	1/1/2026 - 3/31/2026	4/10/2026
2026 Q2	4/1/2026 - 5/31/2026	6/10/2026

2026 P1	6/1/2026 - 6/12/2026	6/19/2026
2026 P2	6/13/2026 - 6/26/2026	7/3/2026
2026 P3	6/27/2026 - 7/10/2026	7/17/2026
2026 P4	7/11/2026 - 7/17/2026	7/24/2026
2026 P5	7/18/2026 - 7/24/2026	7/31/2026
2026 P6	7/25/2026 - 7/31/2026	8/7/2026
2026 P7	8/1/2026 - 8/13/2026	8/14/2026

2026 G1	8/14/2026 - 8/21/2026	8/28/2026
2026 G2	8/22/2026 - 9/4/2026	9/11/2026
2026 G3	9/5/2026 - 9/18/2026	9/25/2026
2026 G4	9/19/2026 - 10/2/2026	10/9/2026
2026 G5	10/3/2026 - 10/16/2026	10/23/2026
2026 G6	10/17/2026 - 10/29/2026	10/30/2026

Termination Reports

TRJ	After April Qualifying	7/23/2026
TRQ	After June Qualifying	9/10/2026
TRP	Primary Election	11/16/2026
TRG	General Election	2/1/2027

Electronic Filing System

- Go to ClayElections.gov
- Select 'Candidates & Committees' then Candidate Dashboard' then 'Filing Financial Reports'.
- Your Candidate ID, Password, and PIN(s) can be found in the email sent to you.
- You may enter the information for your report at any time, but do not submit until the report is complete.

*Tip: Download the **How to File Financial Reports Online** handbook to help you file your reports*

Candidate Log In

Campaign finance reports must be completed and submitted (filed) through the electronic filing system not later than midnight of the day required by law therefore, and that late-filed campaign finance reports are subject to the penalties prescribed under Section 106.07(8), Florida Statutes.

Numeric Candidate ID (no leading zeros)	<input type="text"/>	Password	<input type="password"/>	<input type="button" value="Login"/>
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[Forgot Password?](#)

The Campaign Financial Reporting System is provided to you and all candidates to provide for entering contributions, expenditures, and other transactions required for campaign treasurer's reports. Our official contact information is :

Clay County Supervisor of Elections
500 N. Orange Avenue
PO Box 337
Green Cove Springs, FL 32043

(904) 269-6350
Candidates@ClayElections.com

IMPORTANT: Your Browser must be set to allow the storage of "cookies" during your session. For an explanation of "cookies," please refer to Microsoft's ["What's a Cookie?"](#). Each browser has varying methods for setting this option. Please refer to your browser's documentation regarding cookie settings.

Reporting Contributions

All Contributions must:

- Specify name and complete address of the contributor even if it is a loan from the candidate.
- Specify amount of the contribution.
- If the contribution is over \$100, the specific occupation of the contributor must be listed; if the contributor is a business, the principle type of business activity must be listed.
- Anonymous contributions must be reported. A letter should accompany the report; the candidate should not spend the anonymous contribution; donate the amount to an appropriate entity under Section 106.141, F.S. after the campaign.

Contribution Limits

- A candidate may not receive more than \$1,000 per election from any one person or business (this includes spouse or other family members.)
- A candidate's contributions to his/her own campaign are unlimited.
- A candidate may accept personal, business and traveler's checks and money orders up to \$1,000 limit per person or business.
- The contribution limit for **cash or cashier's check** is \$50.00 per person for each election.
Note: The treasurer is responsible for tracking the amounts given by each person or business. The reporting system does not track this.
- A candidate with opposition must return to the contributor any contribution received on the day of or less than 5 days before an election.

Contribution Types

- **Cash** includes Cashier's Check
- **Checks** include:
 - **Traditional paper check**
 - **Pay Pal** – List the contribution in whole, then list the fee as an expenditure
 - **Credit Cards** – May be accepted for contributions but may not be used for purchases
 - **Any electronic funds transfer**
- **In-kind** – An item of value other than money or volunteer services
 - An **in-kind** contribution is a contribution of goods or services provided to the candidate for which money would have otherwise been paid. At the time of donating, a description of the item or service and the fair market value must be provided by the contributor to the candidate.

This is a sample of the most common contribution types, please review:

How to File Financial Reports Online: A Handbook For Candidates & Committees for a complete list.

Reporting Expenditures

- **All expenditures must include:**
 - Date of the expenditure.
 - Name and complete address of the payee (including post offices for postage or the Elections Office).
 - Purpose of expenditure.
 - Amount of the expenditure.

- No expenditures shall be made or authorized without sufficient funds in the campaign account.

- Payment shall be made upon receipt and acceptance of goods or services.

Common Violations of Chapter 106

- Accepting contributions or making expenditures prior to appointing a campaign treasurer and designating a campaign depository.
- Failure to file regular reports of all contributions and all expenditures.
- Failure of a candidate with opposition to return any contribution received less than 5 days prior to the election.
- Failure of a person to mark all political advertisements as a "pd. pol. adv." or a "paid political advertisement" and to identify the sponsor.

Financial Report Late Fees

- Any candidate or political committee failing to file a report on the designated due date is subject to a fine as provided in paragraph (b) for each late day, and, in the case of a candidate, such fine shall be paid only from personal funds of the candidate. 106.07 F.S. (8)(a)
- The fine is \$50 per day for the first 3 days late and, thereafter, \$500 per day for each late day, not to exceed 25 percent of the total receipts or expenditures, whichever is greater, for the period covered by the late report. However, for the reports immediately preceding each special primary election, special election, primary election, and general election, the fine is \$500 per day for each late day, not to exceed 25 percent of the total receipts or expenditures, whichever is greater, for the period covered by the late report. 106.07 F.S. (8)(b)



Political Advertising

The following information and examples may be found in the
Candidate & Campaign Treasurer Handbook

Political Advertising Overview

A political advertisement is a paid expression in a communication medium prescribed in Section 106.011(4) F.S., which expressly advocates the election or defeat of a candidate.

Disclaimer not required for:

- Candidate petitions.
- Items designed to be worn.
- Novelty items worth less than \$10, and are not in opposition to a candidate.
- Link or graphic that directs the user to a site that does require a disclaimer.
- A message placed on a social networking website.
- A text message that is less than 200 characters.

Please review Section 106.143 F.S. and the *Candidate and Campaign Treasurer Handbook*.

Political Advertising Disclaimers

Disclaimers must be verbatim, per Section 106.143, F.S.

For more information please review the *Candidate & Campaign Treasurer Handbook*

Examples – Non-incumbent, partisan candidate running for partisan office:

**Elect Jane Doe for
County Commission District 5**

Paid by Jane Doe, Rep., for
County Commission

OR

**Elect Jane Doe for
County Commission District 5**

Political Advertisement paid for and approved by
Jane Doe, Republican, for County Commission

Examples – Incumbent, partisan candidate running for partisan office:

**Re-Elect John Doe
Sheriff**

Paid by John Doe, Democrat,
for Sheriff

OR

**Re-Elect John Doe
Sheriff**

Political Advertisement paid for and approved by
John Doe, Dem., for Sheriff

Examples – Non-incumbent, no party affiliation candidate running for partisan office:

**Jane Doe for
County Commission District 5**

Paid by Jane Doe, No Party Affiliation,
for County Commission

OR

**Elect Jane Doe
County Commission District 5**

Political Advertisement paid for and approved by
Jane Doe, NPA, for County Commission

Examples – Non-incumbent candidate running for nonpartisan office:

**Elect John Doe
For School Board**

Political advertisement paid for and
Approved by John Doe for School Board

OR

**Elect John Doe
For School Board**

Paid by John Doe for School Board

Examples – Incumbent candidate running for nonpartisan office:

**Re-Elect Jane Doe
School Board**

Political advertisement paid for and
approved by Jane Doe for School Board

OR

**Re-Elect Jane Doe
School Board**

Paid by Jane Doe for School Board



Sign Ordinances

Campaign Signs

Election Sign: A temporary sign erected or displayed for the purpose of expressing support for or opposition to a candidate or stating a position regarding an issue upon which the voters of the County shall vote.



- **Florida Statute 102.031 (4)(a)**
- **Florida Statute 106.1435**
- **Clay County Code Section 15-10**
Use, placement, or erection of certain structures on polling places and early voting sites prohibited.
- **Clay County Code Section 12-52**
Prohibits standing in a median and/or handing any product (including pamphlets) to an occupant of a motor vehicle on a public road.
- **Clay County Land Development Code**
Article VII, Section 7-27 (g)

What is permitted?

- One election sign (attached or freestanding) for each candidate and each issue per parcel.
- On residential parcels, sign shall not exceed six square feet in sign area. Height shall not exceed four feet.
- On nonresidential parcels and parcels zoned AG and AR, sign shall not exceed thirty-two square feet in sign area and eight feet in height.
- Permanent onsite digital signs and digital billboards may be used as election signs.
- All freestanding signs must be set back at least five feet from all property lines and located outside of any traveled way and sight visibility triangle.
- All election signs must be removed within **seven calendar days** following the election to which it pertains.

What is NOT permitted?

Election signs may not be erected within the property boundary of any parcel utilized as a polling place on election day, or within the property boundary of any parcel utilized as an early voting site during the early voting period.



Prohibited Election Signs

- Any sign in the public right-of-way
- Any sign located on property without the permission of the owner
- Wind signs
- Revolving signs
- Roof signs
- Signs that have unshielded illuminating devices
- Signs that obscure from view any official traffic or governmental sign, signal or device
- Any sign nailed, fastened or affixed to a tree





Election Laws and Resources

Supervisor of Elections' Resources

➤ Office

- Printed District and/or Custom Maps
- Voter Data
- Computer Access for Financial Reporting

➤ Website

- Candidate Financial Reporting System
- Downloadable maps
- Sign Solicitation Boundary Aerial Photographs
- File Access to: Daily Mail Ballot Status (candidates with opposition only)
- Election Day hour-by-hour voter turnout
- Important Dates/Reporting Dates/Links/FAQs

General Information

Candidate Courtesy

BCC “Blind Carbon Copy” recipients when sending emails to multiple people to prevent disclosure of email addresses

The SOE office is nonpartisan

Please refrain from discussing politics or candidates while in the office

Resourceful Links

All Candidate Forms & Publications are available at the following:

- Division of Elections website: <http://dos.myflorida.com/elections/>
- Supervisor of Elections website: ClayElections.gov

Laws and Resources to Be Familiar With

- Resign-to-Run (*Section 99.012(3), F.S.*)
- Federal Hatch Act (*5 USC § 1501 – 1508*)
- Changing Parties for Partisan Offices (*Section 99.021, F.S.*)
- Changing the Designation of Office (*Section 106.021(1), F.S.*)
- Statement of Solicitation (*Section 106.0701, F.S.*)
- Certain Prohibited Acts (*Section 106.15, F.S.*)
- Solicitation from Religious/Charitable/Civic Organizations (*Section 106.08(5), F.S., and Division of Elections Opinion 04-03*)
- Making Malicious Statements (*Section 104.271, F.S.*)
- Certifying a False Report (*Sections 106.07(5) and 106.19, F.S.*)
- Limitations on Political Activity for Judicial Candidates (*Section 105.071, F.S., and DOE Opinion 78-34*)
- Guidelines for Determining When Residency Qualifications for Elected Office Must be Met (*DE Reference Guide 0008*)
- Advisory Opinions (*Rule 1S-2.010*)
- Candidate Forms and Publications (<https://www.ClayElections.gov/Candidates-Committees/Candidate-Forms-and-Publications>)
- Division of Elections website (<https://dos.myflorida.com/elections>)

CLAY COUNTY SUPERVISOR OF ELECTIONS
RESOURCE LIST FOR
POTENTIAL CONFLICT OF INTEREST, RESIGN TO RUN LAW, AND HATCH ACT

Below are resources available to candidates and potential candidates to determine if a conflict of interest exists, if a person may be someone who would have to resign under Florida's resign-to-run law, or if a person may be precluded by the federal Hatch Act from holding his/her current job and becoming a candidate in a partisan office.

Commission on Ethics:

Opinions are issued by the Commission on Ethics (COE) and are binding on the conduct of the person who is the subject of the opinion and to assist in avoiding a prohibited conflict of interest. The Code of Ethics for Public Officers and Employees, adopted by the Legislature as Part III of Chapter 112, Florida Statutes, contains standards of ethics conduct and disclosures applicable to public officers, employees, candidates, lobbyists, and others in Florida State and local government, with the exception of Judges. (The ethical standards for Judges of Florida's judicial branch are contained in the Code of Judicial Conduct, adopted by the Florida Supreme Court.) Advisory opinions may be requested by letter presenting a question based on a real situation and including a detailed description of the situation to the:

Florida Commission on Ethics
Executive Director and General Counsel
P.O. Drawer 15709
Tallahassee, FL 32317-5709

OR

3600 Maclay Boulevard, South, Suite 201 Tallahassee, FL 32312
Phone: 850.488.7864
Fax: 850.488.3077
Website address: <http://www.ethics.state.fl.us/>

Division of Elections:

Pursuant to FS 99.012(3) no officer may qualify as a candidate for another public office, whether state, district, county, or municipal, if the terms or any part thereof run concurrently with each other, without resigning from the office he or she presently holds. If required, *written resignations are due at least 10 days prior to the first day of the qualifying period.*

The Florida Department of State, Division of Elections (DOE) provides advisory opinions, as outlined in *Rule 18-2010 Advisory Opinions*, (attached) to Supervisors of Elections, candidates, local officers having election related duties, as well as to political parties, political committees, committees of continuous existence and other persons or organizations engaged in political activity relating to any provisions or possible violations of the Florida Election Laws. You may seek an advisory opinion in writing to the:

Florida Department of State
Division of Elections, Director's Office
500 S. Bronough Street
R.A. Gray Building, Room 316
Tallahassee, Florida 32399-0250

Phone: 850 245.6200
Fax: 850 245.6217 or 850 245.6218
E-mail: DivElections@dos.myflorida.com
Website address: <https://dos.myflorida.com/elections/>

United States Office of Special Counsel:

The U.S. Office of Special Counsel (OSC) is an independent federal investigative and prosecutorial agency. The Counsel's basic authorities come from three federal statutes: the Civil Service Reform Act, the Whistleblower Protection Act, and the Hatch Act. OSC issues advisory opinions to persons seeking advice about political activity under the Hatch Act. You may request such advice by mail, phone, fax, or e-mail to the:

Hatch Act Unit
US Office of Special Counsel
1730 M Street, N.W., Suite 218 Washington, D.C. 20036-4505
Phone: 800.854.2824 or 202.804.7002
Fax: 202.254.3700
E-mail: hatchact@osc.gov
Website address: <https://osc.gov/Services/Pages/HatchAct.aspx>

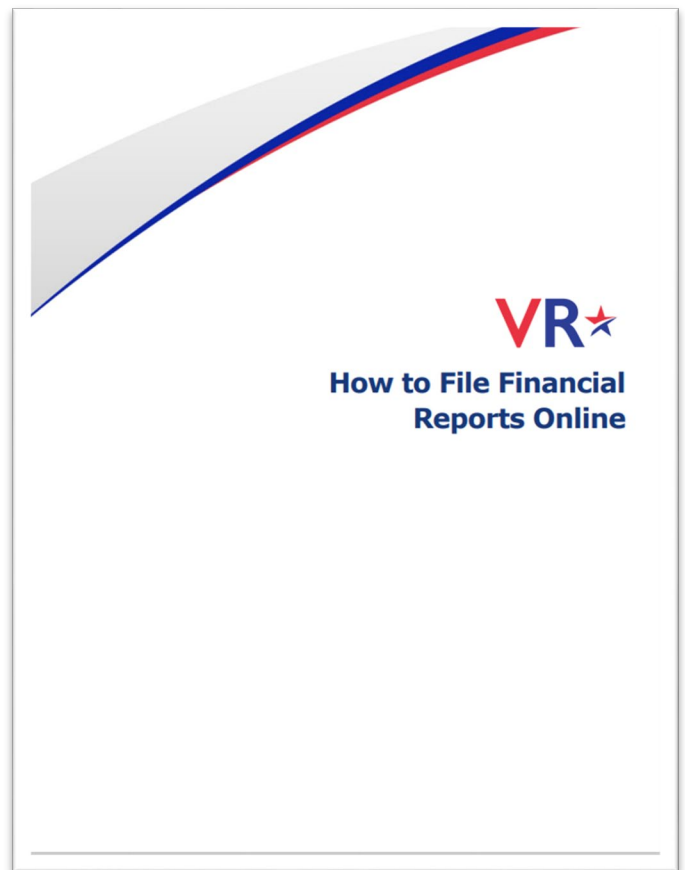
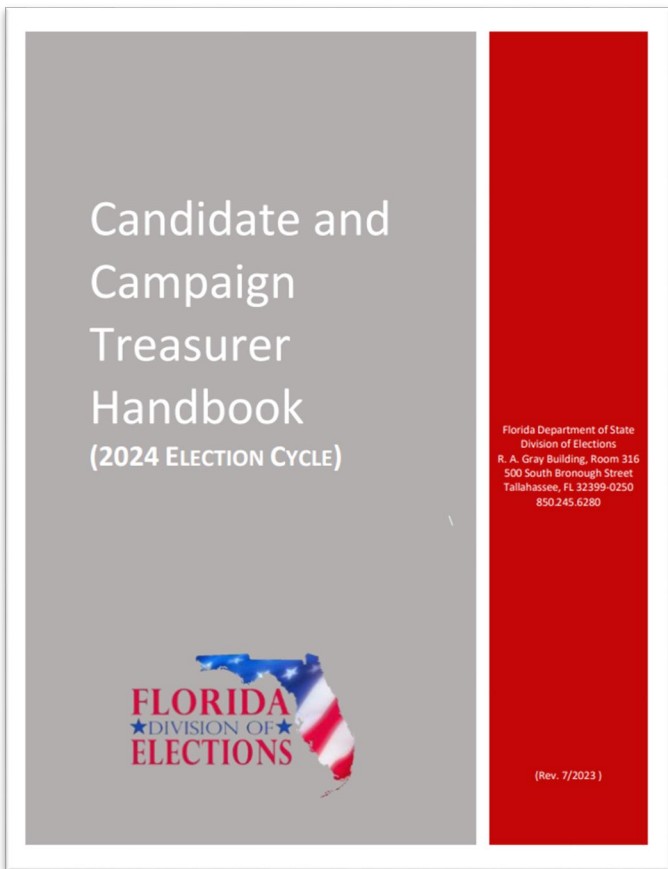
Attorneys:

Potential candidates are encouraged to consult with their Employer and/or Attorney of their Employer, the attorney for the agency for the office being sought, and/or their personal attorney.

The resources listed above are for *informational purposes only* and are not inclusive of all agencies. Advisory agencies may vary depending on individual circumstances.

Publications

*Most of the information you'll need as a candidate may be found in...
The Candidate and Campaign Treasurer Handbook and
How to File Financial Reports Online*



Located at [ClayElections.gov](https://www.ClayElections.gov) under **Candidates and Committees**
- Candidate Forms & Publications